

VIPIN TIWARI

To leverage my educational background in B.Tech (Information Technology) and technical skills as a Computer Operator. I aim to contribute to daily office operations, data management, and system administration in a growth-oriented organization. Seeking a challenging role where I can apply my computer expertise, problem-solving abilities, and operational knowledge to ensure continuous efficiency and accuracy.

WORK EXPERIENCE

Web Development & IT Support Associate

Noida | Oct 2024 – April 2026

- **Data & Office Operations:** Managed daily data entry, maintained organized record systems, and handled office documentation to ensure smooth workflow.
- **Website Development & Maintenance:** Assisted in basic website updates, front-end troubleshooting, and maintaining digital content using IT & web development knowledge.
- **System Administration:** Monitored system performance, ensured data security, and resolved routine hardware/software technical issues for optimal daily operations.

Computer Operator & Web Specialist

Gorakhpur | February 2024 – Sept 2024

- **Data & Office Operations:** Managed daily data entry, maintained organized record systems, and handled office documentation to ensure smooth workflow.
- **Website Development & Maintenance:** Assisted in basic website updates, front-end troubleshooting, and maintaining digital content using IT & web development knowledge.
- **System Administration:** Monitored system performance, ensured data security, and resolved routine hardware/software technical issues for optimal daily operations.

EDUCATION

B.Tech (Information Technology)

- SRIMT Bakshi Ka Talab Lucknow, U.P.

Intermediate (12th Maths)

- Navjeen Intermediate College Patherwa, Kushinagar, U.P

Highschool (10th Science)

- Navjeevan Intermediate College Patherwa, Kushinagar, U.P

PERSONAL INFORMATION

- **Father's Name :** Mr. Rampratap Tiwari
- **Mobile No :** +91 9648731132
- **Date of Birth :** 01/05/2002
- **Gender:** Male
- **Nationality:** Indian
- **Marital Status:** Unmarried
- **Languages:** English, Hindi
- **Address Details :**
 - Village :** Tiwari Mahuawa
 - Post :** Fazilnagar
 - Tahshil :** Tamkuhi Raj
 - District :** Kushinagar (Gorakhpur Uttar Pradesh)
 - Pincode :** 274401